



DOWNTOWN IMPROVEMENT PROGRAM APPLICATION

This application may be either hand delivered to the City Manager's office or mailed to the following address:

City of Humble
114 W. Higgins
Humble, Texas 77338
Attn: City Manager

Applicant may submit additional information as attachments to this form.

Please type or print clearly

1. Name of applicant: _____

2. Description and length of time in business: _____

3. Are you willing to provide financial information upon request? yes no
Has the company filed any bankruptcies or been otherwise determined insolvent?
 yes no.

If yes, please explain: _____

4. Name of Contact Person: _____

Position: _____

Phone: _____ E-mail: _____

Mailing address: _____

5. Location of project: _____

6. Do you own or lease the property? ___ own ___ lease

7. Proposed project description: _____

Estimated cost of project: _____

Estimated start date: _____ Estimated completion date: _____

Project contractor name: _____

Address: _____

Phone: _____ Contact Person: _____

8. Amount of matching grant requested: _____

Applicant understands that proof of payment in the form of an affidavit stating contractors and subcontractors have been paid and any and all liens and claims regarding such work have been released may be required as well as receipts for materials, labor, inspection reports, or any other item the City Manager reasonably determines necessary to ascertain successful completion of the project.

Do you request reimbursement of city permit fees? ___ yes ___ no

Applicant understands that provision of receipt of payment may be required for reimbursement of fees.

9. Description of benefits from project (*e.g. intended uses and users, change in taxable sales or value, effect on employment, overall effect on the community and other information that demonstrates the need for this project*): _____

10. Please provide any additional information you believe to be important concerning this grant application: _____

11. Please attach the following:

Required:

- a. ___ Photo(s) showing current condition.
- b. ___ Drawings, renderings, plans, etc relating to the proposed project.
Describe color schemes, materials used, etc. when applicable.
- c. ___ Cost estimates (at least 2 quotes)
- d. ___ If owner, proof of ownership, such as conveyance instrument.
- e. ___ If lessee, copy of lease agreement in effect during project.

Optional:

- a. ___ Color palettes and material samples used in project, if applicable.
- b. ___ Attach any other additional information you believe important concerning this grant application (describe briefly): _____

I DECLARE THAT THE INFORMATION IN THIS APPLICATION AND ANY ATTACHMENT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

FURTHERMORE, BY SUBMITTING THIS APPLICATION I DECLARE THAT THE APPLICANT HAS READ AND HEREIN ACKNOWLEDGES ALL THE TERMS AND CONDITIONS SET FORTH HEREIN AND IN THE "CITY OF HUMBLE DOWNTOWN IMPROVEMENT PROGRAM GUIDELINES," AND THAT THE APPLICANT BELIEVES THIS APPLICATION MEETS ALL THE ELIGIBILITY REQUIREMENTS AND IS NOT OTHERWISE INELIGIBLE PURSUANT TO THE PROVISIONS HEREIN AND PURSUANT TO THE GUIDELINES.

APPLICANT

Name

Signature

Title

Date

If hand delivered:

RECEIVED BY:

Date: _____